

# WSAA MINUTES

November 7, 2007

Conference Call

6:00 p. m

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**In attendance: Judi Frank, Karen Hirl, Mike Holroyd, Saskia van Mourick, Lloyd Lyons, Lahav Wolach, Ian Jobe, Ken Purcell, Sue Clark**

**Recorder: Sue Clark**

## **1. Welcome**

2. Meeting called to order at 6:08 pm.

## **3. Approval of the Minutes October 9, 2007 - tabled**

## **4. Approval of agenda**

Jobe/Lyons

**Carried**

## **5. Treasurer report**

**Moved:** Current signing authority for WSAA to remain with Sue Clark and Althea Shaw until review of signing authority is complete within the next two months.

Jobe/Wolach

**Carried**

**ACTION: Sue will follow up with Althea and keep Ian up to date on all accounting until change.**

5.2 Request information from Althea regarding HP - athlete payments

5.3 Request to review Casino at next executive meeting.

## **6. National Slalom Training site**

6.1 Update letter was sent ( October 29,2007) on behalf of WSAA to CKC requesting a Regional National Training site - reported by Judi Frank/Mike Holroyd. Approval was given by CKC to set up Regional National Training Sites in each province. They are requesting that PSO indicate their intent.

**ACTION: Ian to bring forward request to AWA.**

## **7. JTT**

7.1 Junior National Team Trials to be on May 31 and June 1 2008 in Canoe Meadows, Kananaskis Country, Alberta

7.2 Lorel Dederer is interested in Chairing the Committee for JTT planning. Sue is willing to act as board liaison for the committee.

7.3 Mike Holroyd will help with technical/schedule planning.

**ACTION; Sue send Event planning template to board. Sue to follow up with Lorel regarding the hosting grant.**

#### **8. AWA report**

8.1 Ian Jobe reported that WSAA could be attending AWA meetings quarterly. He will discuss the WSAA representation with AWA and report back.

**ACTION : Karen to attend when approved November 12, 2007 @ 7:00pm**

8.2 Further information to follow regarding van and ATCO trailer.

#### **9. Equipment Update**

9.1 Lloyd Lyons reported on equipment WSAA currently owns.

9.2 There was discussion regarding the condition and location of video cameras.

**ACTION : Lloyd to contact Geoff and follow up as appropriate..**

9.3 Mike Holroyd inquired if there is a paddling machine in WSAA equipment inventory. Inquired if WSAA could buy this equipment.

**ACTION : Mike / Ian / Judi and Lloyd to form an ad hoc committee to review the equipment needs relative to the existing grants and report back to the board at our next meeting.**

**ACTION: Board to submit equipment "wish" list items to Lloyd by November 15<sup>th</sup>.**

9.4 NAC grant funds purchase suggestions -computer software/laptop, megaphone to use on sound system, first aid kits for judging station, AED, fire extinguisher.

#### **10. ASG**

10.1 Judi will attend a meeting of the Summer Games Sport Chairs on November 14<sup>th</sup> and report back to the board in December.

10.2 Concern was expressed regarding the timing of Nationals and ASG - may impact coaches and athletes to attend.

**Action: Saskia and Mike to review coaching requirement for both events and provide input as to impacts.**

10.3 Equipment required for ASG. To be Determined.

**ACTION: Saskia and Judi to follow up.**

#### **New Business**

#### **11. Portfolio of WSAA board**

11.1 Executive and board position roles and responsibility -Portfolio developed from Strategic plan to be reviewed and considered by each board members.

**ACTION: Sue Clark to email this document to each board member. Members are asked to comment and provide feedback and identify their perceived roles and responsibilities for the upcoming year. Send to Karen (cc Judi) for compiling and discussion at next board meeting.**

11.2 Ken Purcell requested a Fundraising committee get underway soon i.e. Grant Writing. The GM Grant has a deadline of February.

**ACTION: Executive to review and bring proposal to board.**

## **12. November Chilliwack camp – November 24- Dec 2**

12.1 Mike Holroyd reported that 6 athletes to attend the camp.

12.2 Van is being rented.

12.3 Deposit for camp received by Sue Clark to be deposited electronically to WSAA account

**ACTION : Sue Clark email to parents of November camp information regarding method for electronic email deposit to WSAA account.**

## **13. Alberta Team Criteria – Tabled**

### **14. Wildwater Team Trial**

14.1 Discussion as to Alberta's interest in hosting 2008 team trial sprint and downriver discipline.

**ACTION: Request for more information. Decision may be dependent on dates. Referred to AWA for discussion. Executive to discuss.**

### **15. RCMP Clearance check**

15.1 Request for all coaches to have a RCMP Clearance completed from here on.

**ACTION: Referred to executive for board review.**

### **16. Athletes Representative**

16.1 A new athletes representative will need to be voted in as an athletes representative by the athletes.

**ACTION : Judi Frank/ Mike Holroyd to follow up.**

## **17. Review High Performance Document October 2006 - tabled**

Meeting adjourned at 7:45 PM.

**MOTION TO ADJOURN Hirl/Wolach      Carried**

**Next meeting: December 5, 2007 6:00 – 7:30 pm. Conference call.**