

Minutes

AWA Board Meeting September 20, 2020

8-10 pm

Zoom Conference Link: Join Zoom Meeting

1. Call to Order (Quorum of 6 board members required). Called to order at 8:05 pm

P:Present A:Absent

P	Sara Jordan	President		Vacant	Recreation
P	Matthew Corbet	Vice President	P	Lee Green	Director at Large
A	Blair Brandon	Secretary	P	Trevor Zaharichuk	Polo Director
A	Liam McGowan	Treasurer	P	Shane Paterson	Slalom Director
P	Kate Neigel	Communications/Marketing	A	Brandon Willms	Freestyle Director
P	Joel Gervais	Facilities/Environment	P	Mike Holroyd*	Acting Administrator
P	Mark Taylor	Education/Leadership			

*Do not count towards board quorum

1. Review and Approve Agenda and Minutes (Sara - 10 minutes)

Action: Sara checking with Blair re Aug minutes

2. Welcome new Vice President, Transition Plan Update (Sara / Matt - 5 minutes)

On email – vice_president@albertawhitewater.ca

3. Brief Roundtable Town Hall Debrief (All - 15 minutes)

Purpose: Make decisions on requested action items 1. Another Town Hall - perhaps to go over the survey and next steps? 2. Posting Board Meeting Minutes on Website 3. Inviting Members to attend Board Meetings

Decision to host a second Townhall – dates doodle pool for this board

Yes – Approved board minutes should go on website – Motion to post approved minutes to the website. Approved

Action: Secretary/Communications to post “approved” minutes on website.

Invite board members to board meeting – Post meeting on website with link. Zoom sign-in for confirmed members. Motion to post Zoom Board Meetings. Approved

Action: Communications/Admin to post Board Meeting RSVP link on website.

Communicate – 3rd Monday every month.

Meeting time established for next Town Hall and board planning meeting.

Action: Communications/Admin/Secretary to send out Zoom invites for Board Planning Meeting and Town Hall Meeting.

4. Survey Results Presentation and Discussion (Mike/Sara/Matt/All - 45 minutes)

Purpose: Decision on compensated role requirements and next steps on recruitment including requirement for personnel committee (Bylaws . 13 5.5.2)

Survey results – Website, Social, email (Mike/Kate)

Current compensated roles

- Bookkeeping
- Canoe Meadows – summer, winter, gates
- Project management
- Admin
- Strategic Leadership – WW parks take time
- Events
- Pools and schools
- CSJ
- Communication

Previously ED (0.25 Admin) & TD (0.5 to 0.75 Technical Director)

ED AWA 0.75 FTE + ASCK 0.25 FTE 2009-2012

ED AWA 1 FTE 2012-2020

Canoe Meadows – ED or separate contract

Pools and schools

Other – PSOs, Paddle Alberta, Sprint, ASCK, ACPA,

What needs to get done? List of things (Mike, Mark)

Nominating/Hiring Committee will be Mark & Matt & Sara – compensated rolls for future

Action: Matt to lead work offline and report back on behalf of the Nominating Committee to the Board for the October meeting.

Survey Results – Motion - Share survey results and next steps through the same channels.

Approved (Mike, Kate) Email, social, website

Action: Communications/Admin - Send Survey Results and Next Steps pdf to Membership, post on social media, and post on website

5. Board Member Roles: Updates, transitions, and terms next steps (Sara and All 10 minutes)

October meeting – Board members look at bylaws and role descriptions and draft roles and responsibilities.

Action: President/Board Members - Email will go out with draft Board Roles template. Each Board member to fill in information for their roles along with general feedback on expectations and commitments for Board members prior to October Board Meeting.

- Martin resignation – Recreation Director
- Call out for position via email and social media

Action: Communications - Will do a call out to membership to outline opportunity, role description, responses required to Admin by October 16th. Admin to share with the Board in real time. Voting will take place at October Board meeting.

6. Admin Updates including (Mike - 5 minutes)

- Provincials,
- Survey,
- Cochrane Wave,
- Campground Keith
- Reece,
- Club coaches,
- Subsidy – COVID/Education,
- SafeSport Workshop,
- Kan gate work,
- Used wetsuits to distribute

7. Safe Sport Training and Implementation (Sara/Trevor and All - 5 minutes)

Motion: Share Safe Sport Training with key messaging to Membership. Deferred.

SafeSport – overview

Action Required : Board Members - Sept 31 deadline for AWA board members to complete Safe Sport Training. This is a requirement for all Board members as per motion passed in August.

Action Required: Education to convene with disciplines and report back to the Board on requirements and communication plans for members, clubs and coaches.

Adjourned: 10pm